



Executive Board Meeting Minutes

Friday, June 20, 2014, 9:00 a.m. – 12:00 p.m.
SFPUC Hetch Hetchy Room, 13th Floor,
525 Golden Gate Ave., San Francisco

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Mike Connor, Chair (East Bay Dischargers Authority); Laura Pagano, Vice Chair (San Francisco Public Utilities Commission); Jim Ervin (San Jose); Ben Horenstein (East Bay Municipal Utility District); Roger Bailey (Central Contra Costa Sanitary District).

Other Attendees:

Amy Chastain (San Francisco Public Utilities Commission);
Joanna De Sa (San Jose);
Tim Potter (Central Contra Costa Sanitary District);
Vince De Lange (East Bay Municipal Utility District);
Bhavani Yerrapotu (Sunnyvale);
Karin North (Palo Alto);

Meg Hurston (Fairfield Suisun Sewer District);
Steve McDonald (Carollo Engineers);
Ann Farrell (West Yost Associates);
Mallika Ramaanathan (HDR);
Monica Oakley (RMC);
Amanda Roe (Diablo);
David Williams (BACWA);
Sherry Hull (BACWA).

PUBLIC COMMENT

None.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

Discussion: Nutrients, Agenda Item # 18 was taken out of order. The Nutrient Watershed Case Studies Symposium was discussed. Key issues including date and venue have been decided: October 6, 2014 at the Water Board Facilities Auditorium. Next step is "Save the Date" ad. Multiple studies were discussed for possible inclusion including Long Island Sound, Chesapeake Bay, Tampa Bay, Saginaw Bay, and Neuse River/Pamlico Sound. Steve McDonald indicated that there are currently nine speakers on the list, with four confirmed. Laura Pagano asked if Lessons Learned was to be the theme. Dave Williams said that the message is key and Ben Horenstein noted that the overriding message must be "it's complicated."

Dave Williams attended the recent Joint meeting with the Water Board.

The RFP for the Optimization/Upgrade Studies is out and the CMG will be reviewing proposals that come in on the 27th.

An in-depth discussion of the governance structure for the Nutrient Management Strategy ensued. It was felt that a Program Coordinator is needed in order to organize all of the activities ensure timely progress on completing the scientific studies. The ED and the Chair will continue discussions with the Water Board on the need for a coordinator and how to fund the position. In the interim the Ed will help drive the needed activities of the Steering Committee.

CONSENT CALENDAR

1. May 16, 2014 BACWA Executive Board Meeting Minutes
2. March 2014 Treasurer's Report
3. Contract with David R. Williams for ED Services in FY 2014-15
4. Contract/Amendment with CH2M Hill for AIR Committee Support in FY 2014-15 for a not to exceed value of \$77,064, and AIR committee Revised FY15 Budget
5. Amendment to Avila Contract for Prop 50 for a new termination date of June 30, 2015, File 11,780

Consent Calendar items 1, 2, 3, 4 and 5 were approved in a motion made by Ben and seconded by Laura Pagano. The motion carried unanimously.

12. Election of Officers: Ben made the motion for Mike to continue as Chair of BACWA for FY 15 and Laura as the Vice Chair. The motion was seconded by Roger. The motion carried unanimously.

REPORTS

Committee Reports were included in the handout packet for agenda **item 6. Succession of committee chairs were noted.**

AIR Committee – Dave Williams noted that Lorien Fono is on vacation. Dave Williams reported that the work needs to be done to help the communication between regulatory bodies so that there is an awareness of the impacts from regulations in one media to another e.g. nutrient removal regulations impacts on greenhouse gasses.

Collection Systems Committee report was included in the handout packet and reviewed by Dan Stevenson. Mike Connor thanked Dan and Monica Oakley noted that Victor Falzon was joining as Chair of the Committee.

Permits Committee - In Meg Herston's absence Tim Potter, distributed and reviewed the committee report. Tim reported that the Water Board has been able to fill positions and that there is a new climate there. They are reshuffling workloads. Mike Connor asked if there is a new emphasis on inspections. Several members noted that they have recently been inspected and that the climate had been professional and cordial.

Comments on the Vector Control Permit were discussed. There is a concern about relaxing the standards for pesticide applications and the potential to impact water quality. The stated rationale for relaxing the standards is that there is not enough data to document water quality impacts. This is of significant concern and so BACWA submitted a comment letter.

BAPPG noted that they will be needing assistance from Kelly Moran to continue to monitor and help develop comments as pesticides arise. The Chair will authorize a contract for assistance.

The Pretreatment Committee report was included in packet. Tim Potter noted that he was still Co-Chair. There has been good participation in the meetings. They plan on meeting annually with the regulators on pretreatment issues.

Executive Board representatives (Board) were given an opportunity to provide updates from each of the Principal agencies under agenda **item 7, Executive Board Reports**. Non-principal members were also given an opportunity to report out on behalf of their agencies. No actions were taken on the report-outs.

The **Executive Director's June Report** was included in the handout packet for agenda **item 8** and David Williams highlighted items in the report as well as the attendance at the last Info Share Operations meeting.

The **Regulatory Program Manager (RPM) Report** was included in the handout packet and reviewed briefly reviewed in Lorien's absence. A question was raised regarding coverage for the RMP functions while Lorien is on maternity leave. A report will be provided at the next meeting. **Other BACWA Representative Reports** were given an opportunity to provide updates under agenda **item 10, Other BACWA Representative Reports**. No actions were taken based on the reports.

The following **Executive Director Authorized Actions** were taken since the May 16, 2014 Board meeting, listed under agenda **item 11**, and reviewed by the ED.

- a. Chair Authorization of Agreement with Adammer for bacwa.org and bawise.org support in Fiscal Year 2014 - 15, in an amount not to exceed \$6,500; File 13,217.
- b. Executive Director Authorization for payment of Product Stewardship Institute 2014 membership dues, \$500; File 13,184.
- c. Chair Authorization of agreement with Sherry Hull for Assistant Executive Director Services beginning in fiscal year 2013-14 (FY14) continuing through fiscal year 2014-15 (FY15) for a not to exceed amount of \$84,500 to be funded up to \$8,000 by the FY14 budget and up to \$76,500 by the FY15 budget: File 13, 218.
- d. Chair Authorization to reallocate funds for SFEI - Moved to July, 2014 Agenda
- e. Chair Authorization of agreement with Carollo Engineers for Nutrients Symposium II support, not to exceed \$9,999; File 13,220.
- f. Chair Authorization for contribution to CPSC (CA Product Storage Council) for \$5,000.

Dave noted that Alexandra Gunnell left on 6/6 and that this was a very short transition period. He is negotiating with EPC to allow for an additional 10 hours/week from Alexandra for approximately six weeks.

OTHER BUSINESS

Item 13. Discussion: Succession Plan for Committees and Other BACWA Reps Review of BACWA Reps' Guidelines

Guidelines were presented in the Handout Packet and briefly reviewed. If positions need formal adoption, BACWA representatives should bring them to the Board. If there is an urgent need for BACWA to submit a comment letter it should be discussed with the BACWA ED.

Item 14. Discussion: League of Women Voters of the Bay Area Water Education Initiative

In the amount of \$300. There was some discussion as to whether BACWA would have any input or control over the output. Funding in the amount of \$300 was unanimously approved.

Item 15. Discussion: Coastal Hazards Adaptation Resiliency Group

Jim & Mike are already involved in this effort. It was decided that this is not a BACWA issue but rather something that individual agencies should engage in if so desired.

Item 16. Discussion: Bay Delta Conservation Plan

Tim Potter: Central San comment letter – extended to 7/26 or 7/29. . The ED will work with CCCSD to extract portions of their comment letter that would be appropriate for a BACWA comment letter and bring a draft letter back to the Board for review.

Item 17. Discussion: Pesticide Application Permit Modifications and Hearing

After discussion it was decided that a BAPPG representative should testify at the SWRCB hearing.

Suggestions for Future Agenda Items:

None

The meeting adjourned at 12:30 p.m.

The next regular meeting of the Board is scheduled for July 18, 2014 from 9:00 am – 12:30 pm at the EBMUD Treatment Plant, Lab Library, 2020 Wake Avenue, Oakland, CA