



Executive Board Meeting Minutes

January 14, 2022

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eileen White (East Bay Municipal Utility District); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (City of San Jose).

Other Attendees and Guests:

<u>Name</u>	<u>Agency/Company</u>
Amanda Roa	Delta Diablo
Andrew Damron	Napa Sanitation
Aaron Winer	West County Water District
Blake Brown	Central Contra Costa Sanitary District
Craig Centis	City of Millbrae
Diane Griffin	DSRSD
Don Gray	EBMUD
Dave Richardson	Woodard & Curran
David Sedlak	UC Berkeley
Jared Voskuhl	CASA
Jennie Pang	SFPUC
Jennifer Dymant	BACWA
Jimmy Mach	City of Oakland
Jim Graydon	Woodard & Curran
Linda Sawyer	Brown & Caldwell
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	FSSD
Melody Tovar	City of Sunnyvale
Michael Connor	Consultant
Mike Falk	HDR
Robert Wilson	City of Santa Rosa
Ryujiro Tsuchihashi	Jacobs Engineering
Sarah Deslauriers	Carollo Engineers
Samuel Feldman-Crough	EBMUD
Talyon Sortor	FSSD
Tom Hall	EOA

Amit started meeting at 9:02 am

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT Jim Graydon asked group for participants for a WRRF 5087 study. Jim to contact Mary Cousins to send survey to members.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER Item 19 was moved to Item 1.

CONSENT CALENDAR

- 1 Resolution to continue teleconferencing Executive Board meetings (AB361)**
- 2 December 13, 2021 Special BACWA Executive Board meeting minutes**
- 3 December 17, 2021 BACWA Executive Board meeting minutes**
- 4 January 6, 2022 Special Executive Board meeting minutes**
- 5 November 2021 Treasurer's Report**

Consent Calendar Items 1 thru 5: A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Amit Mutsuddy (City of San Jose). The motion was approved unanimously.

APPROVALS AND AUTHORIZATIONS

- 6 Approval: FY22 NMS Payment #2 \$1.2M**

Approval Item 6: A motion to approve was made by Jackie Zipkin (East Bay Discharges Authority) and seconded by Amy Chastain (SF Public Utilities Commission). The motion was approved unanimously.

- 7 Approval: 2021 Strategic Plan update**

Approval Item 7: A motion to approve was made by Amit Chastain (SF Public Utilities Commission) and seconded by Eileen White (East Bay Municipal Utility District). The motion was approved unanimously.

- 8 Approval: FY22 One Water Invoice \$5k**

Approval Item 8: A motion to approve was made by Jackie Zipkin (East Bay Discharges Authority) and seconded by Amit Mutsuddy (City of San Jose). The motion was approved unanimously.

POLICY/STRATEGIC

- 9 Discussion: Nutrients**

a. Technical Work

i. Jan 11 Assessment Framework workshop debrief - Executive Director shared slides summarizing the Assessment Framework for Lower South Bay margins and sloughs. The Assessment Framework is using a three-pronged approach: Virginia Province Approach, Metabolic Index and Fish Community Data. The work schedule calls for completion of the Assessment Framework by mid-2023 so it can be used in development of the 3rd watershed permit.

b. Regulatory

i. 2022 GAR Presentation - Mike Falk gave an overview of the past 9 years of nutrient effluent loading data, recent influent data, details by subembayment, and recycled water volumes. Mike summarized the trends & results from the draft 2021 Group Annual Report. With respect to the statistical analysis of past data, Mike discussed the fundamental issue – how to effectively develop a baseline and project forward based on limited historical plant data. The slides are available [here](#). Group discussion followed.

Action item: *Executive Director to follow up with Science Manager on whether load decreases reported in GAR are observable in receiving waters.*

ii. NST meeting debrief - Executive Director shared the timeline of meetings to prepare for a Watershed Permit workshop with the Water Board in the spring.

c. Governance Structure

i. January 5, 2022 Planning Subcommittee meeting notes

ii. 2022 NMS meeting schedule - Executive Director shared slide with NMS Engagement Schedule for the remainder of FY22 to give input on the NMS FY23 Work Plan. Asked group for feedback.

10 Discussion: Biosolids Report - Regulatory Program Manager presented the biosolids trends survey report. The Regulatory Program Manager summarized the results of the survey and planned changes. The report is to serve as a resource for BACWA agencies and for statewide comparisons. General discussion followed.

Action Item: *Regulatory Program Manager to share [presentation slides](#) with the group.*

Action Item: *Regulatory Program Manager to calculate metric on cost per mile to respond to Chair's question.*

BREAK 10:30 AM

11 Discussion: Letter to respond to Dec 15 BAAQMD adoption of Reg 2 - Executive Director shared that at the hearing the central issue \ ask was that POTW designated as essential public service. However, our comments were misconstrued and BACWA sent a letter included in the packet to address this issue. The Executive Director recommended that we take advantage of the BAAQMD's [resolution to form a working group with staff](#). Sarah Deslauriers will reach out to AIR committee & Board to develop next steps. Group discussed meeting strategies and timing.

Action item: *Executive Director to contact BAAQMD to inquire whether the Essential Public Service definition will be changed.*

12 Discussion: Funding for CASA engagement on air/biosolids/energy/climate change – Executive Director shared a slide summarizing their funding request and BACWA's funding options. Group discussion followed.

Action item: *Executive Director to move forward with approval process for a contribution for this FY.*

13 Discussion: One Water update presentation – David Sedlak, from UC Berkeley, provided a summary and update about the Bay Area One Water Network organization. David summarized sponsors, their goal of water sustainability, their output to date, tangible recommendations, and future goals. David is asking for a \$5000 a year donation and hoped that BACWA group would participate in workshops, meetings, and identification of future topics and opportunities. General discussion followed.

14 Informational: NPDES Compliance Letter - Regulatory Program Manager summarized the content of the Regional Water Board compliance letter which is available in the packet.

15 Informational: BACWA endorsement for Bay Adapt - Executive Director said this issue was discussed at the last meeting. The Executive Director sent the recommended endorsement letter, and a copy of that letter is in the packet.

16 Informational: Coalition letter on Wastewater Arrearages Program - Executive Director that program guidelines will be adopted January 19th and program application period begins February 1st. Executive Director is working with other associations to get this information out to smaller agencies.

17 Informational: PFAS in Sportfish workshop registration - Executive Director shared that flyer with agenda and registration information is in the packet.

18 Discussion: SSS WDR update and response - Regulatory Program Manager expects to see public review draft of letter by January 31, 2022. This will be followed by a 60 day review period. Regulatory Program Manager is working with CASA and Collection Systems Committee to develop comments and review.

OPERATIONAL

19 Discussion: BACWA Executive Director Performance Review Discussion - Amit Mutsuddy suggested holding a closed session with board members to discuss executive director annual performance. Closed session to be held at the beginning of the February BACWA Executive Board Meeting. Group agreed.

20 Informational: BACC Update - Assistant Executive Director shared that there will be 11 chemical bids for 64 agencies. The bid will be going live via Planetbids.com on January 27, 2022 and bids will be opened on February 24, 2022.

REPORTS

21 Committee Reports - Regulatory Program Manager confirm that committee reports are in the packet.

22 Member highlights - City of San Jose summarized return to work plans and providing staff with PPE. City of San Jose received a positive assessment report for their lab to get their TNI certification. Central Contra Costa Sanitary District is seeing covid rates that mirror the community and made a position announcement. EBDA shared that Hayward had a successful lab audit and EBDA is working on integrated permitting for restoration projects. EBMUD shared back to work plans and are successfully managing operations with high covid rates. General discussion followed.

23 Executive Director Report - Executive Director report is in packet.

24 Board Calendar and Action Items - Executive Director shared it is in the packet.

25 Regulatory Program Manager Report - Regulatory Program Manager shared report is in the packet.

26 Other BACWA Representative Reports

a. RMP Technical Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

- d. ASC/SFEI Lorien Fono; Eileen White**
- e. Nutrient Governance Steering Committee Eric Dunlavey; Eileen White; Lori Schectel**
- e.i Nutrient Planning Subgroup Eric Dunlavey**
- e.ii NMS Technical Workgroup Eric Dunlavey**
- f. SWRCB Nutrient SAG Lorien Fono**
- g. NACWA Taskforce on Dental Amalgam Tim Potter**
- h. BAIRWMP Cheryl Munoz; Florence Wedington**
- i. NACWA Emerging Contaminants Karin North; Melody LaBella**
- j. CASA State Legislative Committee Lori Schectel**
- k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins**
- l. ReNUWIt Jackie Zipkin; Karin North**
- m. ReNUWIt One Water Jackie Zipkin, Eric Hansen**
- n. RMP Microplastics Liaison Artem Dyachenko**
- o. Bay Area Regional Reliability Project Eileen White**
- p. WateReuse Working Group Cheryl Munoz**
- q. San Francisco Estuary Partnership Eileen White; Lorien Fono**
- r. CPSC Policy Education Advisory Committee Colleen Henry**
- s. California Ocean Protection Council Lorien Fono**
- t. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez**
- u. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin**
- v. California Water Quality Monitoring Council Lorien Fono**

27 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING

January 14, 2022, Executive Board Meeting Minutes

The next meeting of the Board is scheduled for February 18, 2022

ADJOURNMENT

12:00 PM