

## **Bay Area Chemical Consortium**

### **Annual Meeting**

**August 22, 2022**

**1. Introductions**

**2. Each participant to introduce themselves.**

**3. Summary of FY22 Bid**

- a) Number of chemical bids: 11
- b) Number of agency participants: 62
- c) Agency-Chemical bid combination: 191
- d) Total cost: \$72,366 (\$30,000 is for BACC Legal Reserve)
- e) Participation fee: \$378.88

**4. Discussion of FY22 chemical bidding: what worked, what didn't work so well, and what should be do differently next year?**

**5. Issues with chemical vendors awarded bid for FY22**

- a) KAAM \ Aqueous Ammonia in Sacramento, South Bay and Marina Sonoma Napa regions
- b) Univar service issues

**6. Potential changes in bidding requirement**

- a) How to encourage competition
- b) Bid language to address problems with suppliers
- c) Specify the documents that vendor is required to submit. A Named and Numbered list to match the selection rubric.

**7. Proposed schedule for FY 2023-2024 bid:**

- a) Survey to determine what chemicals to bid on – Early September 2022
- b) BACC Agencies complete and submit worksheets – October \ November
- c) Draft bid documents prepared and submitted to members for review – Dec 2022
- d) Bid documents finished and advertised for bidding, bid live – late Jan 2023
- e) Bid opening – late Feb 2023
- f) Bid recommendations completed and circulated – mid March 2023
- g) Annual wrap-up meeting – August 2023